Join the Election Worker Team!

Please consider being a part of our team on Election Day!

On Election Day, more than 1,200 election workers are needed to serve the voters of Kansas City, within Jackson County. This presents a great opportunity to serve your community and be a part of the election process.

You may join our election worker team by completing the election worker form and mailing or faxing it to our offices. Our address and fax number are listed on the form.

Election Workers are the Gatekeepers of our democracy!

Kansas City
Board of Election Commissioners
4407 Dr. Martin Luther King, Jr. Blvd.
Kansas City, MO 64130
816-842-4820
Fax: 816-472-4960
kceb@kceb.org
www.kceb.org

Additional Election Day Opportunities

Pick-up Personnel

Ensure timely retrieval of election results and voting supplies from poll sites and deliver the supplies to the election board headquarters (3–4-hour shift) on election night.

Voter Assistance Specialist

Assist voters by verifying their registration, correct polling location or other information using the Missouri Centralized Voter Registration database and/or a laptop or electronic poll book tablet.

Deputy Commissioner

➢ Visit assigned poll sites throughout Election Day
➢ Help solve problems on Election Day as assigned by KCEB
➢ Serve as the eyes and ears of the Election Board
➢ Ensure compliance with election laws

If you are interested in any of the positions listed above, please e-mail us at electionworkers@kceb.org or apply online at www.kceb.org.

KANSAS CITY BOARD OF ELECTION COMMISSIONERS

How to Become an Election Worker

If not YOU then WHO?

General Information

Qualifications

- Citizen of the United States;
- Registered to vote at current address;
- Resident of Missouri;
- Available to work in any part of the city;
- Must attend mandatory training session before each election.

Hours

- Election workers report to their assigned location no later than 5 a.m. to prepare for 6 a.m. poll opening.
- Polls are open from 6 a.m. to 7 p.m.
- Following the 7 p.m. close of polls, all election workers assist Supervisory Judges in closing poll site.

Ballot Table Judge Responsibilities

- Open voting location at 5:00 a.m.
- Ensure proper ballots are issued to voters.
- Close the voting location ensuring that all voters in line at 7:00 p.m. can vote.
- Prepare all supplies for return to the Election Board.

Poll Pad Judge Responsibilities

- Open voting location at 5:00 a.m.;
- Verify voter eligibility;
- Call Election Board when needed to verify voter status;
- Check voters in and issue voter tickets;
- Close the voting location ensuring that all voters in line at 7:00 p.m. can vote.

Supervisory Judge Responsibilities

- All responsibilities of Ballot Table and Poll Pad Judges;
- Plan and organize polling place set-up;
- Supervise the entire poll operation on Election Day;
- Ensure reports and payrolls are completed;
- Prepare election tally sheets;
- Responsible for preparation of return of results on election night.

Training

- Mandatory attendance at a two hour training session prior to each election;
- Training pay applicable **only** if you work on Election Day;
- Election Judges Training Manual is provided.

Compensation

- Election Judge - Ballot/Poll Pad $250
- Supervisory Judge $275
- Training session $25

Benefits of Becoming an Election Worker

- Learning about and assisting others in the voting process;
- Showing your civic pride;
- Giving back to the community;
- Contributing to timely, fair, honest and accurate elections;
- Promoting public trust and confidence in the voting process;
- Earning extra dollars!

Count me in!
I am interested in joining the Election Worker Team!

Please detach this form and mail to:
Attention: Election Judges Department Kansas City
Board of Election Commissioners 4407 Dr. Martin
Luther King Jr. Blvd. Kansas City, MO 64130

Name _____

Address _____

City _____ State _____ Zip _____

Home phone _____ Res email _____

Bus Phone _____ Bus email _____

Date of Birth _____ Last Four Digits SSN _____

Party Affiliation _____ Democrat _____ Republican _____ Other

Are you bi-lingual? _____ Yes _____ No