# Election Day Poll Worker Chart

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Responsibilities</th>
<th>Preferred Experience</th>
<th>Required Training</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pick-up Personnel (PUP)</strong></td>
<td>▪ Ensure timely retrieval of ballots and voting supplies from poll sites and deliver the supplies to the Election Board headquarters (3-4 hour shift).</td>
<td>▪ Logistics</td>
<td>▪ KCEB PUP Training</td>
<td>$25.00 per pickup $35.00 - Training</td>
</tr>
<tr>
<td><strong>Voter Assistance Specialist (VAS)</strong></td>
<td>▪ Assist voters by verifying their registration status, polling location or other information using the Missouri Centralized Voter Registration database and a laptop computer (provided by the election board).</td>
<td>▪ Customer Service</td>
<td>▪ KCEB VAS Training</td>
<td>$165.00 $35.00 – Training</td>
</tr>
</tbody>
</table>
| **Ballot Table Judge (Must indicate party preference)** | ▪ Open voting location at 5:00 a.m.  
▪ Ensure proper ballots are issued to voters.  
▪ Close the voting location ensuring that all voters in line at 7:00 p.m. can vote.  
▪ Prepare all supplies for return to the Election Board. | ▪ Customer Service                                           | ▪ KCEB Ballot Table Training Session | $145.00 $35.00 – Training            |
| **Poll Pad Judge (Check-In Judge)**    | ▪ Open voting location at 5:00 a.m.  
▪ Verify voter eligibility  
▪ Call Election Board when needed to verify voter status  
▪ Check voters in and issue voter tickets  
▪ Close the voting location ensuring that all voters in line at 7:00 p.m. can vote. | ▪ Customer Service                                           | ▪ KCEB Poll Pad Training Session                      | $145.00 $35.00 – Training            |
| **Supervising Judge (Must indicate party preference)** | ▪ All responsibilities of Ballot Table and Poll Pad Judges (see above)  
▪ Plan and organize polling place set-up.  
▪ Supervise the entire poll operation on Election Day.  
▪ Ensure reports and payrolls are completed.  
▪ Prepare election tally sheets | ▪ Supervisory Experience  
▪ Logistics  
▪ Customer Service  
▪ Experience of 4 Elections  
▪ Proficient in Operating a Tablet/Laptop Computer | ▪ KCEB Supervisory Training Session                     | $165.00 $35.00 - Training                          |
| **Deputy Commissioner (Must indicate party preference)** | ▪ Visit assigned poll sites throughout Election Day.  
▪ Ensure proper election procedures are followed.  
▪ Give and receive updates to/from Election Judges.  
▪ Serve as the eyes and ears of the Election Board – Quality Assurance. | ▪ Supervisory Experience  
▪ Logistics  
▪ Customer Service | ▪ KCEB Deputy Commissioner Training Session          | $145.00 $35.00 – Training Mileage          |

**Mileage**